

PTO Executive Board Meeting
Wednesday, October 20th 5:00 pm
Zoom Meeting, Phoenix AZ 85048

In attendance: PTO Elected Officers & Dr. Cupp

Welcome

- Review Previous Meeting Minutes
- Approve – Upload to website (this was done after Sept. meeting)

Treasurer Updates

- Checking Balance \$78,942.20 (balances all match, doing very well with funds)
--- Family dinners have been very successful, APEX is going well. PTO has worked hard on a variety of fundraising events and students/families showing a strong support
- Grant Envelopes (will check with Ms. Dickson to remind teachers these are available)
- Committee Budgets - Colleen notifying Chairs
- Audit - 12 weeks after end of school year (this will be highlighting in May officer changing over meeting. Treasurer currently setting up this year's audit with Accountant)

Teacher Requests

- **VOTE** - [Beautification Committee Sign Proposal](#)
- *****((VOTING RESULTS: **Classrooms and Office staff: 44 signs(including preschool, principals, healthassistant and secretaries) (\$105))**



- Grade level and specials teachers only: 27 signs (\$60)
- Staff Members with classrooms: 38 signs (this is including interventionist, counselor, specials, anyone with a room) (\$84)
- Classrooms and Office staff: 43 signs (including the principals, health assistant and secretaries) (\$105)
- ~~All staff members: 67 signs (this includes all staff members and preschool) (\$150)~~
- Beautification Committee Bulletin Board Project - \$363.21 - All but 1 item delivered.
- Ms. W. - Wood Pieces for Spin Art Project - Delivered 10/15
- Gifted - Trade Book Wish List Update - Completed
 - Scholastic dollars spent: \$142.20 (Current balance \$3433.14)
 - Barnes & Noble - spent: \$321.50 + \$94.35 (Mr. McCormick Grant Money used) = \$415.85
- Capital Improvement: Water Fountain ordered 9/2 - Do not know ETA
- **HOLD** - Sunshine Committee requesting \$250 for a staff bathroom makeover (decorations/furniture) **Colleen**

Fundraising

- Sponsor Update - Shannon
 - 3 Sponsors committed
 - Deliverables- Social media posts, kiosk, logos on PTO website, Konstella
- **VOTE** Newsletter - Shannon - Do we need it, if so, how often, info collection process, etc. (**VOTE UPDATE: **Bi-Annually (Welcome & Farewell) Each Board Member Contributes Information w/ One Person doing Layout**)
 - Quarterly
 - Lead?
- [Raffle Outreach](#) - Shannon - Tab 2 (CARNIVAL Committee to take lead on this)
- 9/9 – Skateland - raised \$186
- 10/16 - Goodwill - raised \$235.95
- 9/19-10/2 - JCrew - raised \$537

APEX

- Volunteers - 15 (more needed, permission granted by Dr. Cupp & District)
 - AM shift: 7:30-11:55a
 - PM shift: 10:00am-1:55p
 - All Day volunteers - breaks between 10:00-11:55
 - Volunteers will take LOTS of photos for us to display for families to see the action
 - Need to confirm APEX will provide H2O, also need to encourage students to bring their water bottles
 - Volunteers to wear MV shirts if possible & check-in at front office
- Run down of event
 - 6 obstacles set-up in a horseshoe - 4 with Apex leaders, 2 - with volunteer
 - 5 volunteers - 1 between each obstacle to ensure safety of children and provide encouragement!!
 - 1-2 volunteers to manage the water station
 - 6 volunteers to mark shirts at the end of the obstacle course
 - Have teachers help mark shirts or stand between obstacles
 - Volunteers to check-in at the front office, then walk around to the side gate near the preschool
- Create slideshow or video of event for families to view
 - Google Photos Link Provided to Volunteers via Konstella
 - Asked volunteers to upload in folders by grade, if possible.
 - Per Kyrene's photo release policy, all students can be photographed or video recorded (and those photos/videos shared publicly) **unless** the student's family has filled out a **revocation of consent** form.
 - Recommended that the front office print a list of students with **revoked** photo release and give those students stickers to wear on their shirts.
 - KMV does **not** currently have any families declining consent.
- Request teachers to take group photo in front of obstacle course (suggestion in our PTO email)

APEX Schedule	
Grade	Obstacle Course Time
Kinder (3 classes)	7:40-8:35
Grade 1 (3 classes)	8:40-9:35
Grade 4 (4 classes)	10:00-10:55
Grade 5 (5 classes)	11:00-11:55
Grade 2 (4 classes)	12:00-12:55
Grade 3 (4 classes)	1:00-1:55
Preschool (18 total)	9:00-9:55

Updates

- **VOTE** Spirit shirts - second run
- **VOTE UPDATE: KEEP SHIRTS AT \$10 COST, ONLY COTTON OPTION**
 - Production cost - Youth Shirts: \$8 Adult: \$9
 - Sell for - Youth:\$ Adult:\$
 - Have sale run until 10/29
- Conference Meal - October 20th Chipotle Dinner (Hospitality committee has taken care of, photos hopefully to be posted)
- Reading Wall Update - Lora
 - Log Progress
 - 5552 hours read and logged this last month! This is 1/4 of the way to PJ day!
 - Ms Dickson had 29 logs turned in (the most in one class by 5).
 - Two classes had over 500 hours logged! A big shout out to Claussen and Pelley's 4th graders.
 - Cart & Reward Options
 - 10 min of cart in the class (Cart will be decorated)
 - Wednesday on reward day; as needed the Thursday after (only if needed)
 - Panda Express exp. 12/31/21
 - Blank Achievement Awards - Provide to Office? YES, Dr. Cupp confirmed they will use them
 - Chick-fil-A exp. 6/30/22

■ ****VOTE UPDATE: RETURN TO HANDING OUT BOOKS IN DEC

- Fall Event - Proposing as Winter Movie Night 12/3 - Rhonda
- Pumpkin Walk - Rhonda... ENCOURAGE STUDENTS TO EMAIL PICS OF PUMPKINS FOR YEARBOOK AND PRIZES (TARGET GIFTCARDS??)
- Family Movie Night - Rhonda (SEE ABOVE--MOVIE NIGHT 12/3)

****VOTED TO INCREASE BUDGET BY \$200.

- Doing well with fundraising and given the absence of in-person events for almost 2 years, we'd like to make this a really terrific event to celebrate the MV community
- 5th Grade Celebration committee would like to have a table at movie night to sell glow items, misc. Items to raise funds for their celebration
- Discussion of food & coffee truck at the event
- Also discussed fake snow machines (VOTE UPDATE: Silent machine that goes throughout the movie \$518 Total - Silent Snow Machine to play during the movie - For During the Movie - \$399 Machine Rental + Liquid Snow \$119 Liquid Snow)
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- Yearbook - Lora
 - Contract for 300 (halfway with sales...we are able to increase/decrease #)
 - Delivery May 5th
- WatchDOGS - Desire
 - Picnic table assembly event date-MOVED to Sat. Nov. 13th All day, food included
 - Watchdogs not yet allowed in the classrooms but we can try to start getting them back into the school if we get out of Level 2 and the district approves; Dr. Cupp will keep us posted
- ~~Penny Wars~~ - scrapped for this year
- Turkey Trot - Usha to coordinate run? Lora contacting Ms. A

***UPDATE from Ms. A: Event on 11/22, looks like parents will be able to attend,

will post a sign-up for families to donate water

- Spirit Stickers
 - Lion: 100
 - Round: 31
- School Cents
 - [Current standing as of 9/30/21](#): 9th place with 115,140
 - Crayola experience does not offer a fundraiser, but will offer discount field trip tickets and we can set up a discount code to purchase tickets online - could set up to promote during the holidays **VOTE VOTE UPDATE, YES USE CODE**

Family Dinner Night

- Kona Ice: \$166
- Barro's: \$293.68
- BJ's: \$73
- Bahama Bucks: \$137.87
- Chipotle: 345.91
- Papa John's: \$187.53

Upcoming Events

- 10/26 - Takeout Tuesday: MOD
- 11/1 - Takeout Tuesday: Modern Market (note wording on this, it is a Monday)
***UPDATE MODERN MARKET CANCELLED BY RESTAURANT DUE TO WATER ISSUE, NEED TO RESKED
- 11/9 - Takeout Tuesday: By the Bucket - will donate 15%
- 11/30 - Takeout Tuesday: On the Border
- 12/7 - Takeout Tuesday: **Desire Update**
- 1/4 - Takeout Tuesday: Panda Express
- 1/8 - Goodwill Fundraiser
- 1/18 - Takeout Tuesday:
- 2/1 - Takeout Tuesday:
- 2/15 - Takeout Tuesday:
- 3/1 - Takeout Tuesday:
- 3/29 - Takeout Tuesday:
- 4/12 - Takeout Tuesday: Bahama Buck's
- 4/26 - Takeout Tuesday:
- 5/10 - Takeout Tuesday:
 - [Location Ideas](#): Texas Roadhouse, Chipotle (April), Sonic, Smallcakes, Yoasis, Peter Piper Pizza, Yummies, Zoyo, Zzeeks, Honey Baked Ham (Nov/Dec), Kneaders Bakery & Cafe - will donate 20%, Caffe Boa - will donate 15%, Chick Fil A - currently doing pre-purchased meals

MISC UPDATES:

GARDEN

- No answer yet above the trees but should know in the next week
- Front plater box irrigation is routed opposite end of school Budget \$250 for areas needing replanting)

Next Executive PTO Board Meeting Date: Nov 15th

- Move meetings to in-person? VOTE UPDATE: YES....split vote if should be held at school or outside at restaurant. Either location it is strongly suggested to make sure either outside location possible and/or social distancing possible

Next General PTO Board Meeting Date: December 8th

- Zoom or in-person?