1. Due to safety, liability, and Kyrene District policy reasons, all chaperones must be at least 21 years of age. We are encouraging parents to be chaperones first, and then Kyrene faculty, and then other adults. Chaperones will be selected by the Kyrene music directors based on student behavior, family group organization, and numbers needed. We are limited on the number of chaperones possible by space on the buses. Generally, more parents apply than we are able to accept. Chaperones who are not parents are REQUIRED to have their fingerprint clearance on file at the Kyrene district 4 weeks prior to the tour.

2. One chaperone will be responsible for the same family group of pre-assigned students for the entire trip. This includes riding on the same bus with them and walking in the parks and festival with them. Chaperones will not sleep in hotel rooms with students. The directors will determine who is in each family group, and changes will not be made without prior approval of the directors.

3. We strongly encourage dads to join us as well as moms. It is possible for a male chaperone to be in charge of a female family group and a female chaperone in charge of a male family group. However, only a chaperone of the same sex can enter a hotel room of students. Exception: Nurses, directors, and administrators in case of emergency. Chaperones will share responsibilities for hotel and restroom supervision.

4. Chaperones must be in good health, must ride on the bus to and from California, do extensive walking in the parks, stay up till all students are in their rooms, and maintain a positive attitude even when really tired! Chaperones need to put their whole group (not just their own family member) desires first, but also be willing to make decisions for the good of the whole group.

5. This is a non-smoking trip. There is no alcohol consumption on this trip. No illegal substances are tolerated on this trip. Chaperones are role models for our students. Chaperones will adhere to all Kyrene behavior and dress code rules as explained in the guidebook.

6. At no time can a female student leave her family group to walk with a male family group, or a male leave his group to walk with females. Male/ female family groups can combine, with their chaperones, and walk the parks in larger groups. Chaperones are responsible for their entire family group AT ALL TIMES. Chaperones cannot give permission for a student to leave their family group with any other person, including parents, except the director/Kyrene administrator or tour medical staff.

7. Chaperones do not administer medications. We will travel with medical staff who will carry and administer medications. This includes aspirin, Tylenol, Benadryl, Midol, Dramamine, cough syrup, and other non-prescription medicines. Chaperones may carry inhalers for their family groups. Parent chaperones may dispense medication to their own child, but it is wise for the med staff to be aware of what the student is taking and why.

8. All family groups and chaperones are expected to attend every scheduled event for their group. No exceptions.

9. Chaperones communicate face to face with their family groups as much as possible. Text messages are not adequate or acceptable communication for any student to leave the hotel or a family group for any reason. Please communicate in person for safety reasons. Chaperones, not students, should text/call the medical staff or directors except in dire emergency.

10. Chaperones are responsible for seeing that their entire family group is on time for all events, including bus boarding. Chaperones will always check for their whole family group when entering or exiting the buses. Each bus will have a designated bus captain, who will be a certified Kyrene staff member. Chaperones will report to the bus captains.

11. Chaperones will check their family group into their hotel rooms, make sure they are settled, and keep the key cards for the student rooms secure. Only chaperones and directors will have access to family group hotel rooms. Chaperones will help monitor the hotel balconies and parking lot to help keep the rooms quiet. Students should be sleeping, so this shouldn’t be a problem!

12. Chaperones may not use physical force on any child, including their own, for any reason at any time on this trip. Inappropriate contact is strictly prohibited. Questionable adult behavior will result in the adult being asked to return to Phoenix at his or her own expense immediately.

13. Chaperones must report any incidences of injury or safety concerns to the directors immediately. They should also report any behavior problems or concerns immediately to the directors who will be responsible for decisions and consequences. The directors will try to be fair, but will act in the best interest of the group and of future trips. Chaperones are expected to support the decisions of the directors. Any concerns should be addressed in private; not in front of the students, please.

14. If something unforeseen happens, don’t panic! We can take care of everything and will try to be flexible. A chaperone’s manners, attitude, and calm, kind handling of any situation will be a model for the students. Students will reflect the chaperone’s attitude and behavior! Be positive, be on time, be a cheerleader for your group, and have fun!

15. Kyrene Music Tour Chaperones are AWESOME!!!