



## Cerritos Site Council Meeting Minutes-October 25, 2022 3 – 4 pm

**Attendees:** Amy Gingell, Koryn Jones, Erin Loosli, Angela Cochran, Florencia Pisani, Kathryn Lunn, Shelagh Grosch, Nicole Koester, Art Miller, Nick McDonald, and Charlotte Nachazel

Agenda Item	Notes
Welcome	<ul style="list-style-type: none"><li>• Welcome and thank you all for coming</li><li>• Introduction of Site Council Members</li></ul>
A+ School of Excellence Site Visit	<ul style="list-style-type: none"><li>• Cerritos applied to be named an A+ School of Excellence in August of 2022. The Arizona Educational Foundation gives the award</li><li>• Our application was approved for a school site visit on January 23 &amp; 24, 2023. They will visit classrooms, lunchroom, and recess. During the visit they will meet with students, support staff, parents, and teachers. They will have a brief discussion without Administration present</li><li>• The award lasts for 4 years</li><li>• As part of the award the school will receive the highest state-level recognition an Arizona public school can receive, approximately \$500, and a banner showing that we are a A+ school</li><li>• A+ School of Excellence awards will be awarded in the Spring of 2023</li></ul>
Review of Tax Credit Budget Allocations	<ul style="list-style-type: none"><li>• Review current approved 2022-23 budget</li><li>• Beginning budget balance was \$28,799.44 in July 2022</li><li>• Current balance as of October 25, 2022, is \$21,212.55</li><li>• Staffing for Lunch duty, \$1,708.75 spent as of October 25, 2022, and \$5,040.14 encumbered to pay for remaining school year</li></ul>

	<ul style="list-style-type: none"> <li>• Current year expenses are \$240.00 transportation for the kindergarten field trip to Mother Nature Farm and \$608.00 entrance fee to the farm</li> <li>• Current 2022-2023 budget allocations: <ul style="list-style-type: none"> <li>20% field trip-transportation and entrance fees</li> <li>35% lunch and recess</li> <li>5% assemblies</li> <li>5% Leader in Me</li> <li>5% health supplies</li> </ul> </li> <li>• Remaining funds will be rolled over to next year and designated as needed</li> <li>• We use % and not fixed amounts because the total money amount can fluctuate</li> <li>• Tax credit donations can be made online or in person with a check or cash</li> <li>• Tax credit donation amounts can be up to \$200 for an individual or up to \$400 for a family</li> </ul>
<p>Ideas for Tax Credit Donation Drive &amp; collection Activities</p>	<ul style="list-style-type: none"> <li>• Previous site councils have done; a video for the website, Turkey Trot table to advertise, and Lunch on the Lawn to advertise</li> <li>• Some future ideas to promote tax credit are printing more flyers to send home with each student, making a video with students explaining what they want to use the funds for and showing it at events and putting it in the weekly newsletter, A-frame signs out at all events, set up a table with volunteers at each event throughout the school year not just around November-January like in the past, and set a school wide goal for how many donations we can get as opposed to a dollar amount</li> <li>• We plan to write a letter to the community explaining what tax credit is and how we use it as a school, this will also go in the newsletter</li> </ul>

