



# Cerritos Site Council Meeting Minutes

October 25, 2021 3:00 – 4:00 pm

Attendees: Amy Gingell, Kelly Horner, Lisa Wontor, Tricia Arnold, Nicole Koester, Shelagh Grosch, Nick McDonald

Agenda Item	Notes
1. Welcome	Welcome to all our members, new and returning. Thank you all for coming.
2. Site Council Purpose	<ul style="list-style-type: none"><li>• We monitor and oversee the funds from tax credit donations to ensure accurate spending.</li><li>• We are a collective group, that meets regularly, to give feedback on the needs of our school and to share accurate information with community.</li><li>• Review By-Laws</li></ul>
3. Review of Tax Credit Budget  Budget Allocations for 2021-2022	<ul style="list-style-type: none"><li>• <b>Current budget balance is \$ 29,706.70 as of 10/25/2021.</b></li><li>• \$4,645.62 is allocated for 1 outside lunch duty person.</li><li>• Current 2021-2022 Budget allocations:<ul style="list-style-type: none"><li>○ 20% field trip-transportation and entrance fees</li><li>○ 35% lunch/recess-district covers 3 positions (30 hours) and we cover a 4<sup>th</sup> position (10 hours)</li><li>○ 5% assemblies-supplemental activities; hopefully in 2<sup>nd</sup> quarter</li><li>○ 5% Leader in Me-support Leadership program</li><li>○ 5% health supplies-band aids, crackers, ice pack materials, etc.</li><li>○ Remaining funds will be designated as needed from open discussion and voting to approve use</li></ul></li><li>• All unused funds are rolled over to next year.</li><li>• We use % and not fixed amounts because the total \$ amount fluctuates.</li></ul>
4. Ideas for 2021-2022	<ul style="list-style-type: none"><li>• Tax credit donation drive<ul style="list-style-type: none"><li>○ Turkey trot, Nov. 24<sup>th</sup> – donation drive table, tax/financial professional, QR code, chalk the walk with examples</li><li>○ Video of students explaining how they benefit from donations.</li><li>○ Sandwich board with QR code on it out at pick up.</li></ul></li><li>• Donations can be made online and in person with cash or check.</li><li>• Donation amounts can be up to \$200 individual/\$400 couple.</li></ul>
5. Questions/ Other Information	<ul style="list-style-type: none"><li>• We received a STEM Grant from Phoenix Suns' Charity-School of the Future Grant</li><li>• November 3-Senator Bowie is coming to visit.</li></ul>

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