

**KYRENE SCHOOL DISTRICT
CLASS SPECIFICATION
GROUNDS TECHNICIAN**

<u>DEPARTMENT:</u>	<u>BAND/GRADE/SUBGRADE:</u>	<u>FLSA STATUS:</u>
Facilities & Operations	B/2/1	Nonexempt

CLASS SUMMARY:

The Grounds Technician is the second level in a four level series. Incumbents are responsible for maintaining District-owned grounds including the operation of grounds maintenance equipment.

Duties include organizing and coordinating grounds crews; determining assignments; inspecting sprinkler systems including checking settings, valves and heads; operating heavy equipment used in field maintenance construction; performing safety checks on playground equipment; inspecting grounds equipment and tools; operating large field mowers; evaluating the condition of turf areas, plants, trees and planter areas; and, performing the duties of the Groundskeeper.

Some incumbents may act as lead worker, making work assignments and determining completion of work.

The Grounds Technician is distinguished from the Grounds Specialist in that the latter has responsibility for herbicides and commercial sprinkler and irrigation systems.

ESSENTIAL DUTIES:

This class specification represents only the core areas of responsibilities; specific position assignments will vary depending on the needs of the department.

<u>PERCENT OF TIME</u>	<u>BAND/ GRADE RATING</u>
-------------------------------	----------------------------------

Assists in grounds maintenance including operating heavy equipment such as back-hoes, dump trucks, bob cats, trenchers, and other equipment; and mowing, weed-eating, and cleaning parking lots and bike compounds.

Daily 30%	A/1
--------------	-----

Evaluates overall condition of grounds determining needed trimming, fertilizing, weeding, and irrigation.

Daily 30%	A/1
--------------	-----

Reviews work orders and determines needed equipment and supplies.

Daily 10%	A/1
--------------	-----

Organizes, coordinates, and serves as lead for crews determining work assignments, monitoring work and ensuring safety.

Daily 10%	B/2
--------------	-----

Inspects sprinkler system clock settings, valves and heads.

Weekly 5%	B/2
--------------	-----

Conducts safety checks on playground equipment and depth of sand.

Annually 5%	A/1
----------------	-----

Performs other duties of a similar nature and level as assigned.

As Required	
----------------	--



KYRENE SCHOOL DISTRICT
CLASS SPECIFICATION
GROUNDS TECHNICIAN

Training And Experience:

High School Diploma or GED and two year of grounds maintenance experience is required; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Licensing/Certification Requirements:

- AZ Commercial Driver's License Class A within 90 days of hire.

Knowledge of:

- Pertinent federal, state, and local laws, codes, rules, regulations, codes, and statutes;
- District policies, procedures, organization structure and school requirements;
- Grounds maintenance practices and techniques including turf maintenance;
- General mechanics;
- Safety procedures.

Skill in:

- Working under pressure to meet timelines and handling multiple and changing priorities;
- Operating, inspecting, and maintaining grounds maintenance equipment and tools including heavy equipment;
- Setting and repairing irrigation systems;
- Maintaining and caring for plants, trees, shrubs and turf including soil and moisture analysis;
- Providing staff leadership;
- Executing work orders including estimating resources and coordinating equipment and staff;
- Establishing and maintaining harmonious working relationships with those contacted in the course of work; demonstrating tact, diplomacy and patience.

ADA and Other Requirements:

Positions in this class typically require: stooping, kneeling, crouching, fingering, standing, walking, pushing, reaching, lifting, feeling, talking, hearing, seeing, and repetitive motions.

Incumbents may be subject to moving mechanical parts, electrical currents, vibrations, fumes, odors, dusts, gases, poor ventilation, and intense noise.

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.



**KYRENE SCHOOL DISTRICT
CLASS SPECIFICATION
GROUNDS TECHNICIAN**

Class History Information:

Prepared by Fox Lawson & Associates 10.24.08

