

KYRENE SCHOOL DISTRICT
CLASS SPECIFICATION
GROUNDS SPECIALIST

<u>DEPARTMENT:</u>	<u>BAND/GRADE/SUBGRADE:</u>	<u>FLSA STATUS:</u>
Facilities & Operations	B/2/2	Nonexempt

<u>CLASS SUMMARY:</u>
<p>The Grounds Specialist is the third level in a four level series. Incumbents are responsible for performing skilled grounds maintenance activities including the application of hebicided and the maintenance of commercial sprinkler and irrigation systems.</p> <p>Duties include organizing and coordinating grounds crews; determining assignments; inspecting sprinkler systems including checking settings, valves and heads; operating heavy equipment used in field maintenance construction; performing safety checks on playground equipment; inspecting grounds equipment and tools; operating large field mowers; evaluating the condition of turf areas, plants, trees and planter areas; and, performing the duties of the Groundskeeper.</p> <p>The Grounds Specialist is distinguished from the Grounds Specialist Senior in that the latter has responsibility for providing oversight for the full range of grounds maintenance activities.</p>

<u>ESSENTIAL DUTIES:</u>	<u>PERCENT OF TIME</u>	<u>BAND/ GRADE RATING</u>
This class specification represents only the core areas of responsibilities; specific position assignments will vary depending on the needs of the department.		
Programs, inspects, troubleshoots, and repairs commercial sprinkle and irrigation systems.	Daily 30%	B/2
Installs, repairs, and maintains sports fields including irrigation, fertilization, mowing, aerating, and leveling.	Daily 30%	B/2
Applies herbicides to sports fields and campuses.	Monthly 10%	B/2
Operates large field mowers, heavy equipment and power equipment.	Monthly 10%	B/2
Inspects and repairs playground equipment and sandboxes.	Quarterly 5%	A/1
Prepares baseball, softball, and soccer fields for use.	Annually 5%	A/1
Performs other duties of a similar nature and level as assigned.	As Required	



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Training And Experience:

High School Diploma or GED and three year of grounds maintenance experience including commercial sprinkler and irrigation system experience is required; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Licensing/Certification Requirements:

- AZ Commercial Driver's License;
- AZ Structural Pest Control License in Herbicides and/or Pesticides within 90 days of hire.

Knowledge of:

- Pertinent federal, state, and local laws, codes, rules, regulations, codes, and statutes;
- District policies, procedures, organization structure and school requirements;
- Grounds maintenance practices and landscaping including sports fields construction and installation of irrigation and sprinkler systems;
- General mechanics;
- Safety procedures.

Skill in:

- Working under pressure to meet timelines and handling multiple and changing priorities;
- Turf conditioning and maintenance;
- Methods and use of herbicides and pesticides;
- Use of heavy other grounds equipment and tools;
- Troubleshooting and repairing commercial sprinkler and irrigation systems;
- Repairing playground equipment and sandboxes;
- Establishing and maintaining harmonious working relationships with those contacted in the course of work; demonstrating tact, diplomacy and patience.

ADA and Other Requirements:

Positions in this class typically require: stooping, kneeling, crouching, fingering, standing, walking, pushing, reaching, lifting, feeling, talking, hearing, seeing, and repetitive motions.

Incumbents may be subject to moving mechanical parts, electrical currents, vibrations, fumes, odors, dusts, gases, poor ventilation, and intense noise.

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.



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Class History Information:

Prepared by Fox Lawson & Associates 10.24.08

