

**KYRENE SCHOOL DISTRICT
CLASS SPECIFICATION
GROUNDS EQUIPMENT MECHANIC**

<u>DEPARTMENT:</u>	<u>BAND/GRADE/SUBGRADE:</u>	<u>FLSA STATUS:</u>
Facilities & Operations	B/2/1	Nonexempt

CLASS SUMMARY:

The Grounds Equipment Mechanic is a stand alone class. Incumbents are responsible for maintaining and repairing grounds maintenance equipment.

Duties include performing preventive maintenance on grounds equipment; troubleshooting problems, and repairing grounds equipment including heavy equipment; ordering materials and supplies; welding and fabricating parts; completing and turning in work orders; and cleaning the shop.

The Grounds Equipment Mechanic is distinguished from other Facilities and Operations classes in the focus on performing repair and maintenance on grounds equipment.

ESSENTIAL DUTIES:

This class specification represents only the core areas of responsibilities; specific position assignments will vary depending on the needs of the department.

<u>PERCENT OF TIME</u>	<u>BAND/ GRADE RATING</u>
Daily 50%	B/2
Daily 25%	B/2
Daily 10%	A/1
Weekly 5%	A/1
As Required	

Maintains and repairs grounds equipment including diesel and gasoline tractors and other heavy grounds maintenance equipment.

Welds and fabricates tools, racks, covers, broken equipment parts, and other equipment and furniture in need of repair.

Performs preventative maintenance including changing oil, filters, and grease; fills out work orders and invoices; and maintains cleanliness of the shop.

Purchases grounds equipment and supplies for the shop.

Performs other duties of a similar nature and level as assigned.

Training And Experience:

High School Diploma or GED and three years of grounds equipment and welding experience is required; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Licensing/Certification Requirements:

- AZ Driver's License may be required.



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Knowledge of:

- Pertinent federal, state, and local laws, codes, rules, regulations, codes, and statutes;
- District policies, procedures, organization structure and school requirements;
- Equipment maintenance practices and repair procedures;
- General mechanics;
- Safety and security procedures.

Skill in:

- Working under pressure to meet timelines and handling multiple and changing priorities;
- Methods and use of grounds equipment repair and welding tools;
- Cutting and fabricating metals;
- Establishing and maintaining harmonious working relationships with those contacted in the course of work; demonstrating tact, diplomacy and patience.

ADA and Other Requirements:

Positions in this class typically require: stooping, kneeling, crouching, fingering, standing, walking, pushing, reaching, lifting, feeling, talking, hearing, seeing, and repetitive motions.

Incumbents may be subject to moving mechanical parts, electrical currents, vibrations, fumes, odors, dusts, gases, poor ventilation, and intense noise.

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of forces constantly to move objects.

Class History Information:

Prepared by Fox Lawson & Associates 10.24.08

