

Advancement Via Individual Determination (AVID) is an educational program for middle (and high school) students that supports student preparation for college through an academic elective course that teaches necessary learning skills, reinforces the academic core, and encourages rigorous student course taking. AVID tutors will support middle school students enrolled in the AVID elective course by providing direct instructional support to students with the assistance of an AVID elective course teacher.

AVID tutors are an active participant in the learning, growth, and personal development of students by conducting tutorial sessions that underscore the principle of collaborative learning and the practice of students teaching other students through discussion of class and text notes. Tutors allow students to shoulder the responsibility for their own active learning while guiding them with strategies that they will become accustomed to using independently.

Chain of Command

The AVID tutor works under the direction of the Site AVID Coordinator, the School Principal and reports to the District AVID Administrator.

Competencies of the AVID Tutor

- Strong written and verbal communications skills
- Strong organizational and time management skills
- Strong analytical and problem solving skills
- Demonstrate responsibility and reliability

Essential Duties of the AVID Tutor

- Participate in training on 10-Step AVID Tutorial Process
- Lead Tutoring sessions for small groups of students during the school day
- Provide academic support to students in order to ensure success in rigorous coursework
- Lead subject-specific study groups
- Establish and maintain rapport with students
- Provide direct instruction under the site coordinator's supervision
- Act as a role model for AVID students
- Visit content classrooms to observe and assist AVID students
- Inform coordinator of student progress
- Advocate for AVID among peers in order to build a pool of tutors

Minimum Qualifications

High School Diploma or GED is required; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above. Valid Arizona fingerprint clearance card required.

Date Revised

9.18.19