

The Kyrene Digital Academy Teacher is a specialized assignment that requires leadership and the ability to effectively coordinate and collaborate in the ongoing planning, development, implementation, and delivery of live and recorded online instruction. The Teacher will work closely with the school principal, Kyrene curriculum and technology coordinators, and other Digital Academy teachers to create and deliver regular and responsive live instruction to students in an online environment. In addition, the teacher will offer support and feedback through formative and summative assessment and virtual meetings. The teacher will communicate effectively with students and parents using a variety of technology tools. The teacher will collaborate with the School team to design and implement effective online engagement strategies.

Chain of Command

The Digital Academy teacher reports to the principal of the school.

Competencies of the Digital Academy Teacher

- **Accountability:** Holds self and others accountable for teaching the curriculum, and measurable high-quality, timely, and cost-effective results. Determines objectives and sets priorities. Accepts responsibility for mistakes.
- **Communication:** Effectively communicate to audiences in diverse situations through strong written and verbal communication skills.
- **Collaboration:** Works productively and positively with others within and across grade level teams and departments at schools.
- **Problem Solving:** Identifies and analyzes problems; weighs relevance and accuracy of information; generates and evaluates alternative solutions; makes recommendations.
- **Resilience:** Deals effectively with pressure; remains optimistic and persistent, even under adversity. Recovers quickly from setbacks.
- **Results Oriented:** Drives towards achievement of challenging goals, through a disciplined approach to work, using risk analysis, aligning strategy and mission, and regularly reviewing key measures of results.

Essential Duties of the Digital Academy Teacher

- Create lesson plans for assigned grade levels and/or courses using Kyrene adopted curriculum and instructional materials. Lesson plans must:
 - Be delivered in a live and recorded format online
 - Align with and address Kyrene academic/grade level standards and learner objectives
 - Follow Kyrene curriculum guides
 - Provide opportunities to check for student understanding and assess student progress on standards.
 - Provide opportunities for feedback to students
- Implement class meetings and social and emotional learning lessons
- Monitor student participation in online learning and ensure completion of learning logs
- Participate in regular Professional Development specific to online engagement and instruction
- Communicate effectively with students and parents using a variety of technology tools
- Collaborate with a Professional Learning Community to design, implement, and assess student learning

- Participate in School events virtually
- Participate in and/or sponsor extracurricular activities with students focused on building School community and culture
- Participate in School evaluation activities
- **Professional Development**
 - Participate in Kyrene PD coursework or demonstrate proficiency in:
 - Engaging Students and Building an Effective Online Learning Environment for Students
 - Google Classroom for Teachers (K-2 or 3-8)
 - Transforming Teaching and Learning
 - Implementing Project-based Learning Online
 - Using Google Apps - Advanced
 - Utilizing Screencasting Tools to Create Interactive Learning Experiences

Minimum Qualifications

Bachelor's Degree or post bachelor's degree in education is required; based upon assignment, Master's Degree in a specialized area of assignment may be preferred; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above. Valid Arizona teaching certification, Valid Arizona fingerprint clearance card.

Preferred Qualifications

- Master's Degree in Education
- Experience teaching in an online or blended learning format
- Master teacher in planning, instruction, curriculum, assessment, and technology integration
- Knowledge of the ISTE (International Society for Technology in Education) Educator and Student Standards
- Proficient with instructional strategies that integrate technology to increase student engagement and learning

Date Revised

6.22.2020