

The Data Coach is a specialized assignment whose primary purpose is to improve academic achievement for all students by supporting data analysis and instructional action planning at the school, grade and individual teacher level. The Data Coach works collaboratively with all members of the school based staff to ensure that accurate data is available and used appropriately in making instructional decisions. The Data Coach reports to the School Principal as their primary assignment, and will work collaboratively with the Director of School Effectiveness to ensure alignment between school based priorities and processes and the District Strategic Plan.

Chain of Command

The Data Coach reports to the School Principal.

Competencies of the Data Coach

The Data Coach shall possess deep knowledge of best practices in the area of data, assessment and accountability measures. Additionally, listed below are the leadership competencies required for this position:

- **Accountability:** Holds self and others accountable for measurable high-quality, timely, and cost effective results. Determines objectives, and sets priorities. Accepts responsibility for mistakes.
- **Communication:** Effectively communicate to audiences in diverse situations through strong written and verbal communication skills.
- **Collaboration:** Works productively and positively with others within and across departments and schools.
- **Innovation-** Develops new insights into situations; questions conventional approaches; encourages new ideas and innovations; designs and implements new or cutting edge programs/processes.
- **Problem Solving:** Identifies and analyzes problems; weighs relevance and accuracy of information; generates and evaluates alternative solutions; makes recommendations.
- **Resilience:** Deals effectively with pressure; remains optimistic and persistent, even under adversity. Recovers quickly from setbacks.
- **Results Oriented:** Drives towards achievement of challenging goals, through a disciplined approach to work, using risk analysis, aligning strategy and mission, and regularly reviewing key measures of results.

Essential Duties of the Data Coach

- Facilitate collaborative data conversations among team members around topics such as item analysis and the differentiation of instruction.
- Conduct professional development on the collection, analysis, interpretation and use of student learning data for team members, including the use of data to effectively plan for differentiated instruction.
- Coach staff on best practices and skills for using data to inform and improve instruction and increase the achievement of all students.
- Ensure staff have a deep understanding of their grade level or content curriculum standards and the connection between curriculum standards, instruction, assessment and data analysis.
- Monitor, manage, and provide feedback to data teams.
- Increase the capacity of teachers to analyze assessment results to identify specific instructional needs based on grade level or content standards for individual students.
- Create data analysis tools and processes that enable teachers to analyze student data.
- Provide ongoing support for assessment activities, assist with the analysis of assessment methods and results and report such results to both internal and external stakeholders.
- Provide support, professional development and coaching on the creation of rigorous student learning targets based on grade level or content area curriculum standards and high quality, standards aligned formative assessment tools.
- Serve as a member of the school based leadership team.

Minimum Qualifications

Bachelor's Degree or post bachelor degree in education is required; based on assignment, Masters Degree in specialized area of assignment may be preferred; or equivalent combination of education and experience to successfully perform the essential duties of the job listed above

Knowledge and experience in the development and evaluation of curriculum and assessments

Valid Arizona Teaching Certification

Certificate with approved area of content

Valid AZ Fingerprint Clearance Card

Preferred Qualifications

M.A.Ed. in Curriculum and Instruction and/or Education Leadership ,

Five years of teaching experience