

KYRENE SCHOOL DISTRICT
CLASS SPECIFICATION
SCHOOL SOCIAL WORKER

<u>DEPARTMENT:</u>	<u>BAND/GRADE/SUBGRADE:</u>	<u>FLSA STATUS:</u>
Allied Health	C/4/2	Exempt

CLASS SUMMARY:

The School Social Worker is a standalone class. Incumbents are responsible for designing and overseeing social interventions to provide individual and group supportive services including activities such as working with the social and emotional health of students and families; addressing attendance, truancy, and other human services issues; and acting as child protective services coordinators and homeless family liaisons.

Duties may include developing strategies and programs to address issues such as violence, conflict, bullying, and other needs; providing direct services and community referrals for students and families including peer mediation and character education, crisis intervention, individual and group counseling; conducting functional assessments and behavioral intervention strategies; and structuring services to reflect current needs and best practices including identifying and addressing cultural, ethnic, financial, physical and emotional challenges associated with learning failure in consultation with teachers and other District personnel.

The School Social Worker is distinguished from other allied health classes by the focus on the design and oversight of social interventions and prevention programs and services.



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<u>ESSENTIAL DUTIES:</u> This class specification represents only the core areas of responsibilities; specific position assignments will vary depending on the needs of the department.	<u>PERCENT OF TIME</u>	<u>BAND/ GRADE RATING</u>
Provides direct social intervention services and counseling to parents, individuals and groups of students experiencing emotional, social, parenting, behavioral, or attendance problems including referral to appropriate agencies and home visits as needed. Coordinates an array of support services to families and students that work to remove barriers to learning and promotes positive family/school relationships.	Daily 30-35%	C/4
Develops and structures prevention curriculum programs, services and strategies consistent with current needs and best practices including proactive programs for prevention, conflict resolution and peer mediation.	Daily 10-25%	C/4
Collaborates with teachers, administrators, other staff and the community providing support, prevention strategies and related services. Consultation including needs assessments, assessing interventions and evaluating results; and developing program goals. Utilizes the needs assessments to initiate and develop partnerships to increase services available to students and families	Daily 15-25%	C/4
Screens and evaluates individuals referred for prevention or other appropriate services including crisis interventions.	Daily 5-10%	C/4
Prepares and maintains records and documentation.	Daily 5-10%	B/2
Performs other duties of a similar nature and level as assigned.	As Required	

Training And Experience:

Master's Degree in social work or related field and two years related experience is required; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Licensing/Certification Requirements:

- AZ Fingerprint Clearance Card;
- Licensure with the Board of Behavioral Health preferred



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Knowledge of:

- Pertinent federal, state, and local laws, codes, rules, regulations, recommendations, codes, and statutes;
- District policies, procedures, organization structure and school requirements;
- Behavior management techniques;
- Social work and counseling principles and practices;
- Community resources;
- Volunteer coordination;
- Child development;
- Safety procedures.

Skill in:

- Working under pressure to meet timelines and handling multiple and changing priorities;
- Managing behavioral problems;
- Communicating effectively, both orally and in writing;
- Customer service and public relations;
- Counseling, conflict resolution and problem solving;
- Interpreting and applying laws, regulations, codes, and policies;
- Use of a variety of computer-based technologies; and
- Establishing and maintaining harmonious working relationships with those contacted in the course of work; demonstrating tact, diplomacy and patience.

ADA and Other Requirements:

Positions in this class typically require: stooping, kneeling, crouching, fingering, standing, walking, pushing, reaching, lifting, feeling, talking, hearing, seeing, and repetitive motions.

Incumbents may be subject to travel, body fluids, fumes, odors, dusts, gases, poor ventilation, workspace restrictions, and intense noise.

Sedentary Work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including the human body. Sedentary work involves sitting most of the time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met.

Class History Information:

Prepared by Fox Lawson 1.5.15



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