

The School Counselor/Social Worker develops and delivers structured classrooms lessons on relevant topics based upon data or need as well as facilitates responsive and support services for students and families. This position provides support and training for teachers and families and monitors implementation of prevention program as well as providing support to the Kyrene Student Intervention Team and other processes as assigned.

**Chain of Command**

The School Counselor/Social Worker reports to the school principal.

**Essential Duties of the School Counselor/Social Worker**

- Plan, organize and facilitate the counseling and prevention program in consultation with site leadership.
- Develop and deliver structured classrooms lessons on relevant topics based upon data or need. (i.e. anti-bullying/cyber bullying, goal setting, mindsets, career planning, conflict resolution, problem solving, substance abuse, diversity, character education, suicide awareness and prevention, mindfulness strategies)
- Facilitate responsive services through effective use of small group and individual counseling (i.e. grief and loss, family changes, self-management, peer mediation, social skills, academic/organizational skills, emotion management/stress management).
- Review and use data from universal behavior screeners, non-cognitive assessments, and needs assessments along with academic and behavioral progress indicators to determine the focus of the counseling and prevention program and identify students needing additional support.
- Monitor suicide risk and other risk factors to provide crisis intervention, coping strategies, and referrals to students and families. Oversee the suicide risk assessment and threat assessment team and facilitate the mandatory data collection and analysis.
- Coordinate support services to students and families to remove barriers to learning and promote positive family school relationships.
- Provide support and training for teachers and families in recognizing risk factors, strategies to support student socioemotional development, and relevant topics to increase student success and well-being.
- Facilitate transition for students and families between elementary, middle, and high school and for new students during the school year.
- Monitor implementation of school counseling and prevention program and make adjustments based upon data.
- Support the KSIT (Kyrene Student Intervention Team), 504, and IEP process as assigned.
- Participate in school-based meetings and district trainings.

**Minimum Qualifications**

Master's Degree in Counseling, Social Work or related field or equivalent combination of education and experience to successfully perform the essential duties of the job listed above

Knowledge and experience in the development and evaluation of counseling and prevention programs

**Preferred Qualifications**

Experience in school setting or classroom teaching

Counseling or Social Work certification from the Arizona Department of Education or State of Arizona

Knowledge of and experience in implementing evidence-based intervention programs

Experience with multi-tiered systems of support.

**Revised Date**

12.10.19