

Drop-Off and Pick-Up Information: Please note there are several changes due to our continued construction and new middle grades building:

Morning Student Drop-off: Students may be dropped-off in EITHER the north parking lot (Galveston side) or the east parking lot (Metro side). There will be supervision beginning at 7:10 am. Please do not drop off before 7:10 am.

NORTH (GALVESTON ST.) DROP-OFF:

- *Enter the north parking lot queue (lining up area) on Galveston.
- *Pull forward to the furthest cone.
- *Students should exit the car (curbside) quickly and proceed to the playground gate (adjacent to the bike rack).
- *Parents proceed through the school parking area exit back onto Galveston.
- *Children eating breakfast on campus may enter the gate and walk around the back of campus and enter the cafeteria from inside the playground gates.

EAST (METRO BLVD.) DROP-OFF:

- *Enter the east parking lot queue (lining up area) on Metro. There are two queue lanes that will merge into one lane as you turn into the drop-off line.
- *Only one entry point is permitted, the other will be closed off.
- *Pull forward to the furthest cone.
- *Students should exit the car (curbside) and proceed either into the MPR for breakfast or directly through the pass-way to the playground (this will be closed for a period of time until construction is completed/students can go through the MPR until completion).
- *Parents proceed through the exit (same as the entry) back onto Metro.

Afternoon Student Pick-up: There are 2 pick-up areas determined by the grade level of the youngest child in your family or carpool group.

**Kindergarten through 2nd grade: pick-up in the north parking lot off of Galveston St. (Front of school)*

**3rd grade through 7th grade: pick-up in the east parking lot off of Metro Blvd.*

- *Display family/student name card on your dashboard.
- *Enter the queue.
- *Merge to one lane.
- *Pull forward to the farthest cone.
- *Your child/children will be waiting for you, ready to load.
- *Remain in your car. (If you need to leave your vehicle to assist children, please park in the parking lot.)

To ensure safety and efficiency:

1. Always display the family/student name card on the passenger side dash.
2. END ALL cell phone calls once you enter the student pick-up lane.
3. Have passenger side doors unlocked and seats clear prior to pulling forward.

Parents walking to pick-up children in the front of the school should:

- *Remain in the designated meeting area by the flagpole to wait for students.
- *Use sidewalks and crosswalks.
- *Stay clear of the student loading zone.

***Any changes in after school plans need to be made prior to 2:00 M,T,Th,F or 12:00 Wed.
Children will not be released to adults not on the emergency card!***