



*Welcome to
Mrs. Booth's
Third Grade
Information Packet*

General Information

Daily School Schedule

7:45 School Starts

2:35 Dismissal (12:35 on Wednesdays)

Library

After a library orientation early in the year, students will go to the library once a week for book checkout. Each student is encouraged to check out books that are at his/her appropriate reading level.

Library books are expected to be kept in each student's backpack to be used both at home and at school. Please remind your child to turn in their books on library days.

Snack Time

The children will have a short snack time each day. Please be sure to sign up for snack donations. Snacks should be healthy (no soda or junk food). Thank you in advance.

Your child is also encouraged to bring a water bottle during the hot months.

Communication

Your child's green communication folder is a critical part of home/school communication in third grade. The folder will go home everyday and is expected back the following morning. You are responsible for going over the contents of it with your child...there will be notes from me, your child's work, and anything else that needs to be read by you.

I can be reached via my direct phone line at 541-3352. If you reach my voice mail, I am either teaching or at a meeting and it will be necessary for you to leave a message after the recording. Voice mail messages will be returned at your request within a reasonable time. Additionally, I can also be reached through email at kbooth@kyrene.org. I check my emails before and after school each day. This is the easiest way to reach me.

Please phone all urgent matters in to the front office at 541-3200. An example of an urgent matter would be a parent needing to notify me of any after school travel changes that must reach your child before the end of the school day.

After School Plans

If you must temporarily or permanently change your child's after school plan, please send a note with your child in his/her communication folder. All after school plan changes must be in writing or phoned in to me in advance for safety reasons. If I do not receive a message from you, I will assume that your child is to follow his/her usual after school plan.

Student Absences

All absences are to be reported to the front office at 541-3203. Class work missed during an absence will be provided at the parent's request. Please allow **at least 24 hours** for me to prepare the work and gather necessary supplies to send home. For extended absences that are planned in advance, please notify me well in advance of the absence for work to be prepared.

Class Parties

We will be having four class parties this year: fall, winter, friendship, and end of the year. A limited number of volunteers will be needed for helping to plan and facilitate each of the parties. Please let me know in advance if you would like to help out at the party.

Birthdays

Birthdays will be acknowledged in class, however, we will not use class time to celebrate birthdays as per our district guidelines. If you wish to bring a **healthy snack** (cupcakes, cookies, etc will not be allowed) for the class please let me know ahead of time so I can schedule it into our class snack routine. As a reminder, birthday party invitations are to be sent by U.S. mail or by telephone unless there are enough for everyone in the class.

Parent Teacher Conferences

Parent Teacher Conferences will be held twice during the school year - once during the fall semester and once during the spring semester. Additional conferences may be scheduled if needed.

Homework

Homework will be sent home each week. The homework will be sent home the Friday before and is due the following Friday. The homework will have the spelling

words, math problems, grammar, and writing practice that all correlate to what is being taught in the classroom.

Homework Suggestions

In order for your child to have the best homework experience, he/she must be organized, follow a routine, have a special area for doing homework, and must have the supplies he/she needs. Homework is an important extension of school work, and you can demonstrate its importance by scheduling a regular time with your child to complete it.

Welcome to Third grade!

Mrs. Booth

