



**KYRENE SCHOOL DISTRICT #28**  
PURCHASING DEPARTMENT – (480) 783-4026  
8700 South Kyrene Road, Tempe, Arizona 85284-2197

**Fax to:**  
**480-783-4033**

**VENDOR REGISTRATION APPLICATION - TYPE OR PRINT CLEARLY**  
*You may complete a registration application at our website: [www.kyrene.org/purchasing](http://www.kyrene.org/purchasing).*

NAME OF ORGANIZATION: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

BID SALES REPRESENTATIVE(S): \_\_\_\_\_

BID/SALES E-MAIL: \_\_\_\_\_ COMPANY E-MAIL: \_\_\_\_\_

ORGANIZATION'S WEB SITE: www. \_\_\_\_\_

OWNER(S): \_\_\_\_\_

NATURE OF BUSINESS: \_\_\_\_\_ DATE ESTABLISHED: \_\_\_\_\_

FEDERAL EMPLOYER'S IDENTIFICATION NUMBER\*: \_\_\_\_\_

OR

SOCIAL SECURITY NUMBER: \_\_\_\_\_

*USING THE ATTACHED LIST. PLEASE FILL IN BELOW THE COMMODITY/SERVICE CODES CORRESPONDING TO THOSE COMMODITY/SERVICES THAT YOU WOULD LIKE TO PROVIDE TO THE DISTRICT. IF THE CODE FOR THE COMMODITY AND OR SERVICE YOU WISH TO OFFER IS NOT ON THE LIST, PLEASE GIVE A DESCRIPTION OF THE COMMODITY/SERVICE WHERE INDICATED:*

_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Commodity/Service with no corresponding code: \_\_\_\_\_

**APPLICANT CERTIFICATION:**

*I CERTIFY THAT:*

*I, as an officer of this organization, or per the attached letter of authorization, am duly authorized to certify the information requested herein:*

*To the best of my knowledge, the elements of information provided herein are accurate and true as of the submittal date; and*

*My organization shall comply with all State and Federal equal opportunity and non-discrimination requirements and conditions of employment in accordance with ARS Title 41 Chapter 9. Article 4.*

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*\*The Federal Employer's Identification number can be found on Federal Tax Forms.*

Code	Commodity/Service Code Descriptions
0100	Accounting Services
0150	Air Filters, HVAC
0200	Appliances
0300	Architectural Services
0400	Art, Equipment
0401	Art, Supplies
6202	Asbestos, Abatement
6201	Asbestos, Testing
0601	Athletic, Equipment
0600	Athletic, Other
0602	Athletic, Supplies
0603	Athletic, Uniforms
0700	Auction Services
0804	Audio/Visual, Carts
0801	Audio/Visual, Equipment
0803	Audio/Visual, Equipment Repairs
0800	Audio/Visual, Other
0802	Audio/Visual, Supplies:
0915	Auditing, Utilities
0901	Automotive, Batteries
0902	Automotive, Bus (Sales)
0903	Automotive, Car (Sales)
0900	Automotive, Other
0904	Automotive, Repairs/Service
0905	Automotive, Supplies/Parts
0906	Automotive, Tire Retreading
0907	Automotive, Tires
0908	Automotive, Tools
0910	Automotive, Tractor (Sales)
0909	Automotive, Trailer (Sales)
0912	Automotive, Truck/Over 1 Ton (Sales)
0911	Automotive, Truck/Under 1 Ton (Sales)
0913	Automotive, Upholstery
0914	Automotive, Windshields
1000	Awards/Trophies
1004	Batteries
1100	Binders
1101	Binders, Silkscreening
1102	Binding Machines
1103	Binding Supplies
1210	Building Equip/Supplies, Electrical
1201	Building Equip/Supplies, Electrical
2202	Building Equip/Supplies, Fence Rental
2203	Building Equip/Supplies, Fencing
1202	Building Equip/Supplies, Hardware
1203	Building Equip/Supplies, HVAC

Code	Commodity/Service Code Descriptions
1205	Building Equip/Supplies, Laminates
1206	Building Equip/Supplies, Lumber
1207	Building Equip/Supplies, Metal/Steel
1200	Building Equip/Supplies, Other
1208	Building Equip/Supplies, Paint
1209	Building Equip/Supplies, Plumbing
1213	Building Equip/Supplies, Skylights
1211	Building Equip/Supplies, Tools
1212	Building Equip/Supplies, Welding
2850	Chalkboards
1302	Communication, Consulting Service
1306	Communication, Equipment Repairs
1305	Communication, Parent Notification Sys
1303	Communication, Svc/Equip, FAX Machines
1300	Communication, Svc/Equip, Other
1304	Communication, Svc/Equip, P.A. Syst
1301	Communication, Svc/Equip, Pagers
1307	Communication, Svc/Equip, Telephones
1308	Communication, Svc/Equip, Two-Way Radio
1407	Computer, Consultants
1401	Computer, Forms
1402	Computer, Hardware/Mainframe
1403	Computer, Hardware/Micro-Mini, P.C.
1400	Computer, other
1404	Computer, Repair/Maintenance
1405	Computer, Software
1406	Computer, Supplies
1500	Construction Consultants
1621	Contractors, Backflow
1619	Contractors, Communication Cabling
1601	Contractors, Concrete
1616	Contractors, Cooling Tower Water Trt
1602	Contractors, Demolition
1603	Contractors, Drywall
1604	Contractors, Electrical
1620	Contractors, Elevator
2201	Contractors, Fencing
1605	Contractors, General
1606	Contractors, Grading
1607	Contractors, HVAC
1608	Contractors, Landscaping
1609	Contractors, Mechanical
1600	Contractors, Other
1611	Contractors, Painting
1612	Contractors, Paving
1610	Contractors, Plumbing

Code	Commodity/Service Code Descriptions
1613	Contractors, Roofing
1618	Contractors, Tile
1614	Contractors, Water/Sewer/Storm Drain
1615	Contractors, Welding
1701	Custodial, Equipment
1702	Custodial, Janitorial Service
1703	Custodial, Laundry Service
1700	Custodial, Other
1704	Custodial, Supplies
1705	Custodial, Towels
1800	Demographics/Facilities Planning
1901	Drafting, Furniture
1900	Drafting, Other
1902	Drafting, Supplies
2001	Educational Consulting, Curriculum
2000	Educational Consulting, Other
2002	Educational Consulting, Personnel
2004	Educational Consulting, Staff Devpmt
2005	Educational Consulting, Test Analysis
2050	Educational Software Programs
2080	Electrical Motors, Repair/Rebuild
2082	Electrical Motors, Sales
5700	Employment Agencies, Other
5701	Employment Agencies, Permanent
5702	Employment Agencies, Temporary
2101	Engineering Svc, Civil
2102	Engineering Svc, Consulting
2103	Engineering Svc, Electrical
2104	Engineering Svc, Lab & Field Testing
2105	Engineering Svc, Mechanical
2100	Engineering Svc, Other
2106	Engineering Svc, Surveying
6200	Environmental Consulting Service
6300	Filing Systems
2305	Financial Services, Banking
2301	Financial Services, Bond Counsel
2300	Financial Services, Consulting
2302	Financial Services, Fiscal Agents
2303	Financial Services, Lease Purchase
2304	Financial Services, Underwriters
2402	Fire Extinguishers
2403	Fire Extinguishers, Recharging
2401	Fire Prevention, Alarms
2400	Fire Prevention, Other
2404	Fire Prevention, Sprinkler Systems
1001	Flags/Banners

Code	Commodity/Service Code Descriptions
2501	Floor Covering, Carpeting (Sales)
2502	Floor Covering, Gymnasium/Wood
2503	Floor Covering, Installation
2500	Floor Covering, Other
2505	Floor, Covering, Tile
2504	Floor, Refinishing
2601	Food Service, Catering
2604	Food Service, Contracted
2605	Food Service, Equipment Repair
2602	Food Service, Equipment/Large
2603	Food Service, Equipment/Small
2606	Food Service, Equipment/Vending Mach
2607	Food Service, Equipment/Water Coolers
2600	Food Service, Other
2701	Fuel, Diesel
2702	Fuel, Gasoline
2703	Fuel, Oil/Grease
2700	Fuel, Other
2801	Furniture, Classroom
2802	Furniture, Computer
2803	Furniture, Library
2804	Furniture, Modular Systems
2805	Furniture, Office
2800	Furniture, Other
2806	Furniture, Outdoor
2902	Instructional Aids, Math/Manipulatives
2900	Instructional Aids, Other
2903	Instructional Aids, Preschool/Kdg
2901	Instructional Aids, Teaching
3001	Insurance, General Liability
3005	Insurance, Group
3000	Insurance, Other
3002	Insurance, Risk Management
3003	Insurance, Student
3004	Insurance, Workman's' Comp
3050	Investigations, Employee, New
3105	Landscape, Gypsum/Fertilizer
3101	Landscape, Irrig/Sprinklers
3102	Landscape, Mowers (Sales/Svc)
3100	Landscape, Other
3107	Landscape, Plants/Trees
3103	Landscape, Rock/Sand/Concrete
3106	Landscape, Sod/Seed
3108	Landscape, Supplies
3104	Landscape, Tools
3109	Landscape, Weed Control

Code	Commodity/Service Code Descriptions
3301	Legal Services, Employee Relations
3303	Legal Services, Finance/Bonds
3320	Legal Services, General Law
3300	Legal Services, Other
3304	Legal Services, Real Estate/Land
3401	Library, Books
3403	Library, Books/Reference
3400	Library, Other
3404	Library, Software
3402	Library, Supplies
3405	Library, Videos/Filmstrips
3501	Lockers, Athletic
3502	Lockers, Book
3500	Lockers, Other
3590	Lodging
3700	Magazine Subscription Services
3800	Maps and Globes
3850	Marketing Services
3900	Medical, Equipment
3902	Medical, Information Programs
3901	Medical, Supplies
6600	Miscellaneous
6700	Movers
4007	Music, Band Uniforms
4001	Music, Furniture
4004	Music, Instrument/Pianos
4005	Music, Instrument/Repairs
4002	Music, Instruments
4000	Music, Other
4003	Music, Piano Tuning
4006	Music, Sheet Music
4201	Office Equipment Repair, Copiers
4202	Office Equipment Repair, Dictation
4203	Office Equipment Repair, Duplicators
4204	Office Equipment Repair, Laminators
4205	Office Equipment Repair, Microfiche
4200	Office Equipment Repair, Other
4209	Office Equipment Repair, Time Recorders
4207	Office Equipment Repair, Typewr/Electr
4208	Office Equipment Repair, Typewr/Man'l
4210	Office Equipment Repair, Word Processors
4101	Office Equipment, Calculators:
4102	Office Equipment, Copy Machines
4103	Office Equipment, Dictation Machines
4104	Office Equipment, Duplicators
4105	Office Equipment, Laminators

Code	Commodity/Service Code Descriptions
4106	Office Equipment, Microfiche
4206	Office Equipment, Other:
4108	Office Equipment, Time Records
4107	Office Equipment, Typewriters
4109	Office Equipment, Word Processors
4301	Office Supplies, Copier
4302	Office Supplies, Duplicating
4303	Office Supplies, Filing
4306	Office Supplies, General
4304	Office Supplies, Laminating
4300	Office Supplies, Other
4305	Office Supplies, Ribbons
4401	Paper, Computer
4402	Paper, Copy/Bond
4403	Paper, Envelopes
4404	Paper, Newsprint
4400	Paper, Other
4351	Partitions, Other
4350	Partitions, Restroom
9999	Percentage Discount Vendor
4500	Pest Control, Other
4501	Pest Control, Service
4502	Pest Control, Supplies
4601	Photographers, General
4604	Photographers, Student Picture
4603	Photographic, Developing
4600	Photographic, Equipment
4602	Photographic, Supplies
4650	Planners, Student
4700	Playground Equipment
4801	Printing, Equipment
4800	Printing, Other
4802	Printing, Service
4803	Printing, Supplies
4825	Program Analysis
1002	Promotional Items
4850	Recycling
4900	Refuse Removal Service
4901	Refuse Removal Service, Hazardous
5000	Relocatables
5100	Science Equipment and Supplies
5200	Security Service Agencies
3601	Security Systems, Computerized
3602	Security Systems, Locks and Keys
3600	Security Systems, Other
3603	Shredding Service, Document

<b>Code</b>	<b>Commodity/Service Code Descriptions</b>
5300	Signs
5401	Special Education, Consultants
5400	Special Education, Other
5402	Special Education, Schools (Private)
5501	Stage, Lighting
5500	Stage, Other
5502	Stage, Rigging/Curtains
5600	Storage Trailers
6206	Testing Labs, Drug/Alcohol
6203	Testing Labs, Hazardous Materials
6204	Testing Labs, Soil
6205	Testing Labs, Water
6250	Textbook Disposition Services
5801	Therapist Services, Hearing
5802	Therapist Services, Occupational
5800	Therapist Services, Other

<b>Code</b>	<b>Commodity/Service Code Descriptions</b>
5803	Therapist Services, Physical
5804	Therapist Services, Psychological
5805	Therapist Services, Speech
5806	Therapist Services, Vision
6500	Transportation Services
5900	Travel Agencies
1003	T-Shirts
6001	Wall Covering, Installation/Repair
6000	Wall Covering, Other
6002	Wall Covering, Supplies
6101	Warehouse, Equipment
6102	Warehouse, Fork-Lifts
6100	Warehouse, Other
6103	Warehouse, Racking/Shelving
6104	Warehouse, Supplies
6400	Window Covering Sales & Service