

Parent Superintendent Council Agenda Summary

August 19, 2008 | 11:30-1:30 am | Kyrene District Office

Topic	Summary
Introduction and Remarks	<p>Dr. Schauer welcomed everyone to the first Parent Superintendent Council meeting of the 2008-09 school year. He introduced the Governing Board and district staff that were present. PSC reps stood and gave their names and the name of the school they represent. Governing Board President Sue Knudson welcomed everyone on behalf of the Governing Board and thanked them for serving on PSC.</p>
District Information <ul style="list-style-type: none"> • Purpose of PSC • Meeting format • K-8 Membership • New Lunch Prices 	<p>Dr. Schauer reviewed the PSC page on the Kyrene website that talks about the purpose of PSC and expectations of PSC reps. Meeting agendas and minutes for the past 2 years can be found there, as well as a list of PSC representatives at each school.</p> <p>Dr. Schauer said the basic agenda format for PSC meetings consists of short informational items from the district, a main topic presentation with small group discussions about that topic, followed by sharing the results of the discussions. If necessary, we also bring updates from previous agenda topics.</p> <p>Gina Taylor distributed a letter with information about the K-8 Programming Study Committee, which was formed to study programs in Kyrene for effectiveness and efficiency. They are looking for an additional parent member, and Gina encouraged anyone who is interested to apply. The committee meets bi-monthly on Tuesday evenings from 4:30-6:30 pm.</p> <p>Gina informed the group that prices for student meals are going up. Starting September 2, breakfast will go from \$.60 to \$1.00. This is the first change in breakfast prices in 18 years. Middle School lunches will go up a quarter, from \$2.00 to \$2.25. Elementary lunch prices will stay the same - \$2.00.</p>
Current Topic: <ul style="list-style-type: none"> • Crisis Management <ul style="list-style-type: none"> ○ Crisis Simulation ○ Phone Dialer ○ Q & A 	<p>Dr. Schauer said that since we started this school year with a number of high-profile incidents at our schools, he thought it would be interesting for the group to hear how the district handles a school crisis. There is a District Crisis Team that can be convened at a moment's notice. It consists of representatives of all areas that might be called upon in a crisis, and those who were part of the PSC simulation included Roy Morris from Facilities, Lynn Hansen from Food Services, Nancy Dudenhoefer from Communication, Samantha Heinrich as a liaison with law enforcement, Mark Share from Technology, Gina Taylor and Patty Weegar from</p>



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	<p data-bbox="511 191 1312 222">Instructional Services, and Sandy Anderson, meeting recorder.</p> <p data-bbox="511 264 1446 365">The situation they re-enacted is one that happened last March at Pueblo Middle School. Dr. Schauer gave the following background information about the incident:</p> <ul data-bbox="511 373 1469 810" style="list-style-type: none"> <li data-bbox="511 373 1469 474">• Principal Tom Seiger received a phone call at 3:00 am from the on-site security person at Pueblo saying there was a generator fire on campus and the fire department had arrived. <li data-bbox="511 483 1469 625">• Tom called our facilities department and Patty Weegar from Instructional Services to meet him at Pueblo to assess the situation. They determined the problem was serious and began talking about whether they needed to close school. <li data-bbox="511 634 1469 701">• A parent in the neighborhood that works for Fox News arrived to see what was happening. <li data-bbox="511 709 1469 810">• Students started arriving around 5:30 for track practice but administrators sent them home. Kids started texting their friends that school was going to be canceled that day. <p data-bbox="511 852 1446 919">The Crisis Team assembled around 7:00 am. The PSC simulation started from this point.</p> <ul data-bbox="511 928 1469 1938" style="list-style-type: none"> <li data-bbox="511 928 1469 1029">• Gina Taylor is the Crisis Team Leader. Patty Weegar is the liaison who goes out to the school to be on site for assessment of the situation and communication back to the district, using cell phones & radios. <li data-bbox="511 1037 1469 1285">• Roy said he contacted SRP and they are trying to determine whether the generator belongs to SRP or the school district. The school has no electricity, but since it is a cool morning in March, lack of air conditioning is not a problem. Classrooms are able to get enough light through skylights and by opening doors, but there is no light in the restrooms. Roy said they will purchase generators to run the school intercom, restroom lights, etc. They will put up pedestal lighting. <li data-bbox="511 1293 1469 1470">• Tom Seiger asked whether or not they should close school, but Gina said they need to focus on what they can do to keep school open. Sandy said we need to notify parents that school will be open, since there is a buzz in the community that it will be closed. Kelly said they can use the Emergency Link on our website to say school is open. <li data-bbox="511 1478 1469 1688">• Gina asked what needed to be done about the inability to use computers. Mark Share said we can print attendance rosters the way we did in the old days in order to account for every student. Cell phones and emergency phones can be used to call parents of absent students. Patty asked that each department at the district send someone to the school to help with these phone calls. <li data-bbox="511 1696 1469 1839">• Lynn Hansen said we can't make hot lunches without electricity so they will bring bread and cold cuts to make sandwiches for everyone. Administrators will distribute lunches and kids will eat outside in the amphitheater. <li data-bbox="511 1848 1469 1938">• Nancy said that she and Sandy will draft a script for the school's voicemail message. Fox 10 will probably be covering it, so they will also draft a letter to send home to parents about what happened. They



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	<p>will contact PSC and PTO reps to call key parent leaders to pass the word that school is in session. She will ask KTAR to announce that school is being held.</p> <ul style="list-style-type: none"> • Patty said she would work with the principal to call a staff meeting and change lesson plans as needed. • Gina said that at the end of that day, the Crisis Team reconvened to tie things up and debrief what they did well and what could have been done better. • Dr. Schauer asked if anyone had questions: <ul style="list-style-type: none"> Q: Is it feasible for the district to have back-up generators? A: Roy: We have looked into purchasing a generator but they are very expensive. Several of the newer sites do have back-up generators. Q: At what point would you close school & how would you let parents know? A: Gina said that our first goal is to keep school open if at all possible. Before closing school we would explore using an alternative site. Very soon we will have a phone dialer system that can notify parents in a short period of time Q: With schools undergoing construction, has there been provision to have natural light come into the bathrooms that they are remodeling? A: Roy said skylights present problems of their own so there are trade-offs. We have talked about keeping light sticks at schools to use in rooms that have lost power and have no source of light. Q: How far away would you take kids in an emergency situation? A: Each school has a re-location plan and the alternate site is never very far away, such as a church down the street. Q: Do parents know where the alternate site is? A: Gina said we don't publicize the details because if someone wanted to create a stir or have a bomb threat we don't want it well known where the kids will be going. Q: Is there a designated radio or TV station parents should go to for information about whether school will be open? A: Nancy said we don't have an arrangement with one station, but send our information to all media. There is an Emergency/Crisis Center link on our website where anyone can get information. Q: Is there a phone number parents can call to get emergency info? A: Mark Share said we are working toward having all our systems interact and later today are activating a new system called "Phone Dialer" that can be used in an emergency to call parents in a very short period of time. It can make 35,000 calls an hour. In an emergency situation it will call every phone number the parent has given and will also send an email to every email address in a child's record. In a non-emergency situation it will call the first phone number on the list and if it gets someone it will stop calling. The caller ID will say the name of the school, so parents will be likely to answer the call.
<p>Small Group Discussion 1. What are your best</p>	<p>Meeting attendees broke into 3 groups to give feedback on the discussion questions. Following is the feedback that was generated:</p>



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<p>hopes for participating in PSC this year?</p> <p>2. What would you like to learn about or discuss at our meetings this year?</p> <p>Report Out</p>	<p><i>What are your best hopes for participating in PSC this year?</i></p> <p><u>Pueblo and Altadeña Regions</u></p> <ul style="list-style-type: none"> • Timely information • Understanding PSC, Board, important issues • Big issues or decisions facing KSD with advance notice so that PSC can have input and schedule of decisions for 08-09 • Sounding board for big decisions with advance notice • Follow-up, feedback loop from “Hot Issues”, e.g., fingerprinting for parent volunteers. What happened to PSC input? What actions were taken? This could be first part of next meeting = “Status Report” (continued follow-up) • Exchange experiences from different schools, e.g., fundraisers • Based on topic, it might be better to break up small groups to elementary/ middle school instead of region • K-8 Committee – periodic updates so “no surprises” <p><u>Aprende and KMS Regions</u></p> <ul style="list-style-type: none"> • Strategies for sharing PSC information with community in a timely manner • Crisis issues – address with parents as soon as possible <p><u>Centennial and Akimel A-al Regions</u></p> <ul style="list-style-type: none"> • Have resolution for topics discussed, i.e. results from M.S. evaluation • Learn from other regions about school activities and academics • What are the “Hot Topics” in the District? <p><i>What would you like to learn about or discuss at our meetings this year?</i></p> <p><u>Pueblo and Altadeña Regions</u></p> <ul style="list-style-type: none"> • Budget cuts to schools, e.g., SRO • SEI – impact to budget, how schools are dealing • KSD Wellness Policy (food, how far does it extend?) • Prevention Services, grants – status • K-8 update and status (standing agenda item?) • M.S. Study results from Dr. Garcia’s study, Academic Lab • School Calendar • Air Quality – has this impacted KSC schools, especially older schools? • Funding for M.S. sports – has this changed? E.g., different structure or funds run out • Superintendent Goals for 07-08 – what is the status and have they changed? <p><u>Aprende and KMS Regions</u></p> <ul style="list-style-type: none"> • Middle School Evaluation update • Share ideas from various campuses – exchange information • Hot Topics update – Unification and Open Enrollment • ABEC (AZ Business & Education Coalition) – how schools can partner • Update on legislative education issues; voting items that affect schools • Information on how different entities work within Kyrene. E.g., Native

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	<p>American Advisory Committee (NAPAC)</p> <ul style="list-style-type: none"> • Security systems and measure • Fingerprinting volunteers – status of – who does it apply to? • Phone dialer – more info – can a central number be called to get info? • Info share on district and school websites <p><u>Centennial and Akimel A-al Regions</u></p> <ul style="list-style-type: none"> • PTO/PTSO/PTC – What are they doing? Communication; fundraising; activities • Academic Lab and results from Middle School Evaluation – Where are we? • Budget – understanding and where are we? • Environmental Studies – Pecos Freeway (west side schools) • Bus schedule/ M.S. late start every 3rd year – time to revisit the plan • Curriculum changes • Redistricting – sources to learn more. If passed, what next? • District structure for help – Who do I go to? Contacts
<p>Future PSC Meetings</p> <ul style="list-style-type: none"> • Feedback and Question forms • PSC Planning Committee • List of Meeting Sites 	<p>Gina asked everyone to fill out a feedback form and turn it in before they leave. This will help us to plan future agendas.</p> <p>Nancy Hetrick informed the group that everyone is invited to help plan the agendas for future PSC meetings. Planning meetings are held on the 4th Tuesday of the month from 1:00-2:00 at the district office. The feedback from today’s meeting will be used to come up with future agenda topics.</p> <p>A list of proposed PSC meeting sites was distributed. Schools that have not hosted in the last 2 years were randomly assigned a month. Reps of schools scheduled to host a meeting were asked to contact Nancy Hetrick at nhetri@kyrene.org to confirm they can host their assigned month. If they cannot, they should call another school to trade and let Nancy know.</p>
<p>Closing</p>	<p>David thanked everyone for attending. The next meeting will be at Centennial Middle School on September 16.</p>

Minutes taken by Nancy Hetrick