

KYRENE SCHOOL DISTRICT, ARIZONA

CLASS SPECIFICATION

CLASS TITLE: Mechanic Technician

BAND	GRADE	SUBGRADE
B	2	1
DEPARTMENT: Garage and Transportation	ACCOUNTABLE TO: Fleet Maintenance Supervisor	FLSA STATUS: Non-exempt
CLASS SUMMARY: Incumbents are responsible for troubleshooting and performing entry level repairs on gas and diesel engines and related systems. Duties include: performing preventive maintenance on District vehicles; completing paperwork; and, diagnosing and repairing electrical, mechanical, braking, and air conditioning problems; assisting in parts and inventory control.		
DISTINGUISHING CHARACTERISTICS: The Mechanic Technician is the second level in a four level auto and equipment mechanic series. The Mechanic Technician is distinguished from the Auto Service Worker in that the Mechanic Technician performs repairs on vehicles under 10,000 lbs. G.V.W.		

DUTY NO.	ESSENTIAL DUTIES: (These duties are a representative sample; position assignments may vary.)	FRE-QUENCY	BAND/ GRADE
1.	Performs preventative maintenance and repairs District vehicles to include replacing glass, repairing seats, changing belts and hoses, and repairing or replacing brake jobs.	Daily	A1
2.	Diagnoses and repairs electrical, mechanical, braking, and air conditioning problems and completes related paperwork.	Daily	B2
3.	Assists in parts processing and inventory control.	Monthly	A1
4.	Serves as a backup bus driver.	Occasionally	A1
5.	Maintains cleanliness of shops.	Annually	A1
6.	Performs other duties of a similar nature or level.	As Required	N/B

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Knowledge (position requirements at entry):

Knowledge of:

- Working systems on light and medium duty vehicles
- Diesel and gasoline engines;
- Basic safety standards.

Skills (position requirements at entry):

Skill in:

- Performing preventative maintenance;
- Performing repairs on vehicle and air conditioning to include use of the appropriate tools;
- Operating a bus;
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.
- ASE Certified preferred.

Training and Experience (position requirements at entry):

Vocational training in an approved automotive program and two years of experience in repairing gas and diesel engines and related systems on vehicles under 10,000 lbs. G.V.W., or any combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Licensing Requirements (position requirements at entry):

- Arizona Commercial Driver's License with passenger endorsement with Arizona School Bus Driver's Certificate.
- Arizona Environmental Quality Emissions Inspector License with fleet agent endorsement;
- Environmental Protection Agency (EPA) (CFC-12) Freon License;

Physical Requirements:

Positions in this class typically require: climbing, stooping, kneeling, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, and repetitive motions.

Incumbents may be subjected to moving mechanical parts, electrical currents, vibrations, fumes, odors, dusts, gases, poor ventilation, chemicals, oils, extreme temperatures, inadequate lighting, and work space restrictions.

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of forces constantly to move objects.

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<p>Classification History: REVISED BY HUMAN RESOURCES Date: 2/00</p>
