

KYRENE SCHOOL DISTRICT, ARIZONA CLASS SPECIFICATION

CLASS TITLE: Interpreter

BAND	GRADE	SUBGRADE
B	2	2
DEPARTMENT: Special Programs, Hearing Impairment	ACCOUNTABLE TO: Varies	FLSA STATUS: Non-exempt
CLASS SUMMARY: Incumbents are responsible for facilitating communication between hearing impaired students, teachers and other students. Duties include: interpreting voice to sign and sign to voice, assisting teachers in preparing materials, and tutoring students.		
DISTINGUISHING CHARACTERISTICS: The Interpreter is a stand alone classification which is distinguished from the instructional assistants by its responsibility for interpreting for the hearing impaired.		

DUTY NO.	ESSENTIAL DUTIES: (These duties are a representative sample; position assignments may vary.)	FRE-QUENCY	BAND/ GRADE
1.	Interprets voice to sign and sign to voice to facilitate communication.	Daily	B2
2.	Prepares additional materials and resources that the student may need to understand the hearing materials.	Daily	A1
3.	Assists teachers by tutoring students in areas such as reading, mathematics, computers, and writing.	Daily	A1
4.	Collaborates with grade level and/or resource team members and other interpreters to determine if modifications should be made to classroom materials.	Weekly	B2
5.	Conducts parent and staff informational meetings.	Monthly	B2
6.	Performs other duties of a similar nature or level.	As Required	N/B

KYRENE SCHOOL DISTRICT, ARIZONA CLASS SPECIFICATION

CLASS TITLE: Interpreter

Knowledge (position requirements at entry):

Knowledge of:

- Educational sign language interpreting;
- **RID** Code of Ethics and Modifications;
- American Sign Language and English vocabulary base.

Skills (position requirements at entry):

Skill in:

- Applying American Sign Language and supplementary sign systems;
- Interpreting for extended periods of time;
- Presenting materials;
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

Training and Experience (position requirements at entry):

Completion of a two year technical program in sign language and one year of interpreter experience, or any combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Licensing Requirements (position requirements at entry):

- **RID or IQAS** level 3 certification is preferred.

Physical Requirements:

Positions in this class typically require: reaching, standing, walking, fingering, grasping, feeling, talking, hearing, seeing, and repetitive motions.

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

Classification History:

Draft prepared by Fox Lawson and Associates LLC (kw)

Date: 3/98