

<p><b>orcutt   winslow</b> ARCHITECTURE PLANNING INTERIOR DESIGN</p> <p>602 257 1764 t 3003 n central ave 602 257 9029 f sixteenth floor www.owp.com phoenix az 85012</p>	<p><b>PROJECT:</b> <b>Kyrene Portable Replacement Esperanza</b></p> <p>Project No. 2006_136</p>	<p><b>MEETING SUMMARY</b> <b>No. 19</b></p> <p>Location: Esperanza Time: 8:45 A.M. Dates: 06.02.09</p>
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**ATTENDEES:**

- Terry Tatterfield, KSD
- ~~Karin Smith, KSD~~
- David Wheeler, KSD
- ~~Skip Brown, VSIT~~
- Michael Sundberg, O | W
- ~~Vispi Karanjia, O | W~~
- Robert Croteau, MT
- Doug Hensley, MT
- David Sanchez, MT
- ~~Wayne Howard, MT~~
- ~~Cheryl Greene, KSD~~
- Denny Larsen, KSD
- ~~Marcia Tutora, Esperanza~~
- Tim O'brien

**No meeting next week at Esperanza**

**E-MAIL DISTRIBUTION:**

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**1. Safety, Security and Schedule:**

<u>ITEM NO.</u>	<u>ITEM</u>	<u>STATUS</u>	<u>BY / DATE</u>
01.01.01	Safety - No incidents to report. Security – No incidents to report.	Open	Ongoing

**2. Work In Progress:**

<u>ITEM NO.</u>	<u>ITEM</u>	<u>STATUS</u>	<u>BY / DATE</u>
02.01.01	Buildings 1 & 2: Sidewalk work in progress. Unit start-up, ceiling grid, electrical trim, complete skylights, ceiling tile.	Open	Ongoing

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**3. New Business:**

ITEM NO.	ITEM	STATUS	BY / DATE
03.10.03	OIW will put together a package of room numbers for each	Open	OIW
04.28.09	of the additions.		
05.05.09	OIW received sketch showing room numbers for this school.		
05.12.09	Continuing.		
05.19.09	Continuing.		
<b>05.26.09</b>	<b>Continuing.</b>		
<b>06.02.09</b>	<b>Continuing.</b>		
03.16.03	Doug to send Karin proof sheets with names for the brick engravings. Karin will distribute to each school for final confirmation of spelling and content.	Open	MT
05.19.09	Continues.		
<b>05.26.09</b>	<b>Continues.</b>		
<b>06.02.09</b>	<b><i>Doug has sent Karin sheets and Karin has sent sheets to school. Since work will not be done until the fall, this has not been a priority for the school.</i></b>		
03.17.01	Owner requested a revision to the sidewalk on the west side of Building 2. OIW to prepare proposal request for the revisions.	Closed	
<b>05.26.09</b>	<b>Continues.</b>		
<b>06.02.09</b>	<b>Complete.</b>		
03.17.02	Owner requested a pdf of the new floor plan showing the additions be sent to the school for use as a exiting map that can be posted around the school.	Open	OIW
<b>05.26.09</b>	<b>Continues.</b>		
<b>06.02.09</b>	<b><i>Continues, David reviewed and approved typical format.</i></b>		
03.18.01	Carpet installation has started in existing school; additions will be ready on Wednesday.	Open	MT
<b>06.02.09</b>	<b><i>Revise to be on Thursday.</i></b>		
03.19.01	Site built work on corridors will start 06.15.09. Next site visit will be 06.16.09. No further meetings will be required other than site observation visits and punch list creations.	Closed	

Michael Sundberg of Orcutt | Winslow prepared this Meeting Summary. Should any discrepancies exist, or statements be inaccurate, please notify within 48 hours upon receipt of this Summary so that the proper correction(s) may be made.

**Michael Sundberg**  
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# Esperanza

# BUILDINGS # 1 & 2

Day	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU
Date	6/1	6/2	6/3	6/4	6/5	6/6	6/7	6/8	6/9	6/10	6/11	6/12	6/13	6/14
Description of work														
Flush chiller lines	X	X												
Air handler start up			X											
Electrical trim out	X	X	X	X	X									
Carpet install				X	X									
Complete skylights		X	X											
Install ceiling tile			X											
Fire Marshal final inspection				X										
State final inspection								X						