

<p>orcutt winslow ARCHITECTURE PLANNING INTERIOR DESIGN</p> <p>602 257 1764 t 3003 n central ave 602 257 9029 f sixteenth floor www.owp.com phoenix az 85012</p>	<p>PROJECT: Kyrene Portable Replacement Esperanza</p> <p>Project No. 2006_136</p>	<p>MEETING SUMMARY No. 15</p> <p>Location: Esperanza Time: 8:45 A.M. Dates: 05.05.09</p>
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ATTENDEES:

- Terry Tatterfield, KSD
- ~~Karin Smith, KSD~~
- David Wheeler, KSD
- Skip Brown, VSIT
- Michael Sundberg, O | W
- ~~Vispi Karanjia, O | W~~
- Robert Croteau, MT
- Doug Hensley, MT
- David Sanchez, MT
- ~~Wayne Howard, MT~~
- Cheryl Greene, KSD
- Denny Larsen, KSD
- Marcia Tutora, Esperanza

Next meeting May 12th, 8:45am at Esperanza

E-MAIL DISTRIBUTION:

- Terry Tatterfield, ttatte@kyrene.org
- Karin Smith, karinsmith@kyrene.org
- David Wheeler, dwheel@kyrene.org
- Cheryl Greene, cgreen@kyrene.org
- Carol Mahoney, cmahon@kyrene.org
- Robert Croteau, robert@modtechinc.com
- Doug Hensley, doug@modtechinc.com
- Wayne Howard, wayne@modtechinc.com
- David Sanchez, david@modtechinc.com
- Joe Elthon, joe@modtechinc.com
- Mike Sundberg, sundberg.m@owp.com
- Vispi Karanjia, karanjia.v@owp.com
- Matt Johnson, johnson.m@owp.com
- Skip Brown, skipbrown@qwest.net
- Joe Holcombe, jholcombe@vsit.org

1. Safety, Security and Schedule:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>STATUS</u>	<u>BY / DATE</u>
01.01.01	Safety - No incidents to report. Security – No incidents to report.	Open	Ongoing
01.01.02	Schedule: Buildings 1 & 2: Sidewalk work in progress. Grading work continues. Interior waiting for fan coil units.	Open	Ongoing

2. Work In Progress:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>STATUS</u>	<u>BY / DATE</u>
02.01.01	Flat work, grading.	Open	Ongoing

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3. New Business:

ITEM NO.	ITEM	STATUS	BY / DATE
03.10.03 04.07.09 04.15.09 04.21.09 04.28.09 05.05.09	OIW will put together a package of room numbers for each of the additions. OIW received sketch showing room numbers for this school. <i>Continuing.</i>	Open	OIW
03.13.01 04.28.09 05.05.09	Fan coil units are schedule to be delivered on site on 04.24.09. Delivery is now scheduled for the week of May 11th, so the only activity on site will be outside the buildings for the next two weeks. <i>On schedule.</i>	Open	MT
03.14.02 05.05.09	Pavers, rather than bricks, will need to be ordered for the engravers. MT will check with Phoenix Brick to see if they have some suitable materials to choose from. If not, a concrete paver can be used. Team will make suggestions at the next meeting. <i>Continues.</i>	Open	MT
03.14.03 05.05.09	OIW to put together proposal request for changing hallway doors and hardware at existing openings from metal to wood and from exit devices to levers. <i>Continues.</i>	Open	OIW
03.15.01	Review possible addition of hold-opens at existing doors between new and existing corridors.	Open	OIW
03.15.02	All underground irrigation lines have been repaired. David will verify material and glue types match District standard.	Open	KSD
03.15.03	MT to clean out existing canopy gutters at entries prior to starting work.	Closed	MT
03.15.04	David Wheeler to distribute schedule for new carpet installation at all the schools.	Open	KSD

Michael Sundberg of Orcutt | Winslow prepared this Meeting Summary. Should any discrepancies exist, or statements be inaccurate, please notify within 48 hours upon receipt of this Summary so that the proper correction(s) may be made.

Michael Sundberg
Orcutt | Winslow
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Esperanza

BUILDING # 1 & 2

Day	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU
Date	5/4	5/5	5/6	5/7	5/8	5/9	5/10	5/11	5/12	5/13	5/14	5/15	5/16	5/17
Description of work														
Sidewalks			X	X	X									
Irrigation								X	X	X	X	X		
Grading	X	X	X											
Fan coils								X	X					
Grid										X	X			
HVAC trim												X		
Electrical trim												X		

Date: 05/04/09 thru 05/17/09