

**STUDENT WRITING CHECKLIST
GRADE 1
FRIENDLY LETTER**

Use the checklist below to plan, write,
revise, and edit your friendly letter.

My letter:

- follows the friendly letter format.

Ideas and Content

- I stick to the main idea.
- I use details.
- I use words that make the meaning clear.

Organization

- My ideas are in order.
- I use the friendly letter format.

Voice

- I tell what I think and how I feel.

Word Choice

- I use describing words.
- I use a variety of words.

Sentence Fluency

- I write simple sentences.
- My paper sounds good when read aloud.

Conventions

- I use capital letters correctly.
- I use punctuation correctly.
- I spell words correctly.
- My paper is neatly written.